

All –

As many of you have heard, the Flight Projects Directorate is actively looking at various initiatives, communications, and information sharing to improve cost and schedule analysis and performance within our portfolio. One of the first initiatives involves capturing the best practices in planning/scheduling, project planning, earned value management, cost and life-cycle estimating, and management reporting currently implemented within the Directorate. There are a lot of good processes and products that you and your teams facilitate and produce to manage your projects. Currently, many of those processes and products are limited to your areas. Our first set of initiatives is to gather an inventory of those best practices, leverage existing analyses and have them shared throughout the Directorate for every Project's benefit.

This gathering of products and processes will be done by designated Action Teams. Where practical, I intend to make this a collaborative effort among all of the FPD and other directorates at GSFC. In addition, both Civil Servants and PAAC contractors will be asked to identify issues and solutions. Please make every effort to support these Action Teams, as we want ALL of the best practices captured and shared. These Action Teams will begin within the next 30 days.

In addition to specific Action Teams, we also want ideas on what and how we can all do better in how we manage costs and schedules and how each of our projects can have the best analyses available. If you have recommendations regarding processes or tools that are currently not implemented within the Directorate, please share those recommendations as well.

We appreciate your participation and welcome any ideas you have as we evolve our business practices together within the Directorate.

There will be future announcements regarding other related initiatives. Some of those initiatives are currently being developed, but we also expect that additional initiatives will be prompted based on your input, so please make your voice be heard.

If you have any questions, please don't hesitate to contact me at x6-5894. Feel free to distribute this e-mail to others who may be interested.

Regards,
Steve

Steve Shinn

Stephen A. Shinn

*Deputy Director for Planning & Business Management
Flight Projects Directorate*

NASA Goddard Space Flight Center
stephen.a.shinn@nasa.gov
Office: 301-286-5894
Cell: 240-459-0243